

Environmental Compliance Inspection Checklist

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Unit/Activity Name:

Inspector:

Date:

A. Environmental Program Management							
			YES	NO	N/A	Comments	Citation
1	★	Is the U.S. Army Hawaii Environmental Policy posted in a visible location?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI-10, 6. Copies of the Environmental Policy will be posted in shops, work areas, unit bulletins, and on all official bulletin boards as appropriate.
2	★	Are current copies of the Primary and Alternate ECO's appointment orders, initial ECO training certificate and annual ECO refresher training certificate available for inspection?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI-4, 3.b. Subordinate Commanders, Directors, and tenant activities will appoint one primary and one alternate ECO from brigade level down to the company level or equivalent. It is essential that "key" personnel are appointed and sent to the ECO Course.
3		Have the unit/activity senior leaders attended the Senior Leaders Environmental Compliance Training (SLECT) course within 120 days of Assignment to their position?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI-4, 3.c. Each senior leader with environmental compliance responsibilities in platoon level and above leadership positions, brigade/battalion/company executive officers, S-4s, logistics officers and civilians in supervisory positions will attend SLECT within 120 days of assuming these positions.
4	★	Have the primary and/or the alternate ECO conducted and documented quarterly internal environmental compliance training ?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		29 CFR 1910.1200 (e), USAG-HI-200-4. The ECO and alternate must conduct and document quarterly internal training in the following areas: Hazard Communication Program, HM/HW Management, HW Minimization, Spill Contingency Procedures, AST/UST, OWS.
5		Does the unit maintain historic HW documentation for a period of 3 years for the following:					USAG-HI-200-4,3.8.a. All waste turn-in documentation must be kept on file for three years.
5.a.	★	HW Manifest(EPA 8700-22 rev)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 262.40(a), USAG-HI-200-4,3.8.a.(1). The HW Manifest is required only for units/activities located on installations that do not have a DPW TAP (e.g. AMR, MMR, KMC, etc.)
5.b.	★	DRMS Form 1851 (LDR)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 268.7(a)(8).USAG-HI-200-4,3.8.b. The LDR is required only for units/activities located on installations that do not have a DPW TAP (e.g. AMR, MMR, KMC, etc.)
5.c.	★	The DTID (DD Form 1348-1) (IHWMP)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI-200-4,3.8.a.(2)
5.d.	★	HW Profile Sheet(DRMS Form 1930)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI-200-4,3.8.a.(3)
5.e.	★	Laboratory analyses and MSDSs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI-200-4,3.8.a.(4)
5.f.	★	USAG-HI Form 33, SSP/TAP/90-day ASF Hazardous Waste Collection Log, Oct 08	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI-200-4,3.8.a.(5)

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A. Environmental Program Management		YES	NO	N/A	Comments	Citation
5.g.	Non-Hazardous Waste Manifests/contractor receipts (for RMSSP/OWS)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI-200-4,3.8.c.
6	★ Has the unit/activity or its higher headquarters sent an ECO update memorandum to the DPW Environmental Division each month since the last inspection?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI-200-4, 1.6.f.(6). <i>The Brigade ECO will forward a consolidated list of ECOs to the DPW Environmental Division...Chief Inspector no later than the 15th of each month. A copy of this update must be kept in the unit/activity's records.</i>
7	★ Does the unit have a current (updated annually or as changes occur) HM/HW standing operating procedure (SOP) and Spill Contingency Plan (SCP)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI-200-4,1.6.f.(6). The ECO must develop a site-specific HM/HW SOP. (A sample SOP is available on the ECO website.)
8	Have the Primary and Alternate ECOs signed a certification statement that they have read and understand the unit/activity HM/HW SOP and SCP?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI-200-4,1.6.f.(7). A sample certification statement is available on the ECO website.
9	Does the unit/activity have readily available current (printed or electronic) copies of the following environmental documents and have the old, obsolete documents been removed?					
9.a.	AR 200-1, Environmental Protection and Enhancement?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI-200-4, 1.6.g.(20)(a)-(e). Copies of these documents must be maintained on the ECO CD in the ECP Book. The most current copies of these documents are available on the ECO website. The ECP Book is furnished by the DPW Environmental Division and maintained by the unit/activity ECOs. The ECP Book should be turned in to the DPW Inspectors before deployment and picked up when the unit returns.
9.b.	AR 420-1, Army Facilities Management?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
9.c.	The USAG-HI, Spill Prevention, Control and Countermeasures (SPCC) Plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
9.d.	The Installation Hazardous Waste Management Plan (IHWMP)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
9.e.	The Environmental Compliance Program Book?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
10	Does the unit/activity have a current diagram of the area(s) where HMs/HWs are stored?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI-200-4, 1.6.f.(14). The diagram will show the following locations: the Hazardous Material Storage Points, RMSSP, HWSSP (must include an HWSSP evacuation route which must be posted at the HWSSP), and Universal Waste Storage Point.
11	★ Are monthly and weekly inspections conducted (and documented) using all applicable sections of the Environmental Compliance Inspection Checklist?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI-200-4, 1.6.g.(8). <i>Conduct and document monthly (and weekly HWSSP) internal compliance inspections using all applicable sections of the ECIC.</i>
12	★ Is the use of "listed" solvents, such as acetone, MEK, toluene or 1,1,1-trichloroethane justified by a technical manual or other authorized documentation?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI-200-4, 1.1.b.(2)-(3). <i>For degreasing/cleaning operations, units/activities must use the Government solvent recycling service as a substitute for solvents regulated as HWs. If this is not possible, then the Technical Manual that calls for the HM or other authorized documentation shall be provided by the unit commander indicating that there is no substitute.</i>
13	★ Is the unit/activity free of all serious deficiencies other than those listed on this checklist? (if "No", describe in detail in the Comments section)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI-200-4, 4.1.a.

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B. Hazardous Material Management							
			YES	NO	N/A	Comments	Citation
1	★	Does the unit/activity have an approved Authorized Use List (AUL)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI-19, 3.a. All units down to the company level, are required to identify all HM necessary to meet daily mission requirements through their AUL. The AUL, which reflects a 30-day HM supply, shall be based upon the unit's basic load (UBL) and shall be approved by the Company Cmdr's signature.
2	★	Are all Hazardous Materials (HM) authorized and documented on the unit/activity AUL?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
3		Are all HMs bar-coded in accordance with HMCP guidelines? (HMCP SOP)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI -19, 3.d. All HM stored on USAG-HI installations must be labeled with the HMMS bar code.
4		Has the annual HM inventory been submitted to the DPW Environmental Division EPCRA Manager NLT 31 January?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI -19, 3.a. AULs, along with a current on-hand inventory, must be submitted to the DPW Env Div...NLT 31 Jan of each year.
5		Are inventories of HMs within the quantities of the unit/activity AUL?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI-19 ,3.a. Units are permitted to store only up to the amount of HM designated on their AUL at their facilities.
6		Do MSDSs cover all materials being stored and are they available in a visible location inside all HM storage areas ?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		29 CFR 1910.1200(b)(4)(ii), USAG-HI 200-4,1.6.f(21). The ECO and alternate will maintain Material Safety Data Sheets (MSDS) on-site for all HM utilized, stored, received, or shipped.
7		Are incompatible HMs properly segregated (e.g. oxidizers segregated from flammables and acids segregated from bases)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		NFPA-1, UFC 80.301(n), 29 CFR 1910.106, USAG-HI SPCCP 2.3.2.8. All materials shall be stored neatly, and segregation storage requirements for incompatible and flammable products shall be followed. ECOs should contact the installation Safety Office or DPW-ED for any questions about storage incompatibilities.
8		Are all "flammable" HMs stored in approved "flammable" storage cabinets?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
9	★	Are all HM containers properly marked/labeled for identification?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		29 CFR 1910.1200(f)(5). ...the employer shall ensure that each container of hazardous chemicals in the workplace is labeled, tagged or marked with the following information...Identity of the hazardous chemical(s) contained therein; and,...Appropriate hazard warnings...
10		Are all hazardous material product containers in good condition?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		29 CFR 1910, Subpart H.
11		Are damaged/leaking HMs over-packed or transferred to a good container?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
12		Are expired/excess HMs promptly turned-in to the HMCP or TAP?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI-200-4,1.6.f(13)h. Ensure products are absolutely required; promptly and properly turn-in excess hazardous materials.
13		Are containers of new material that are stored outside covered to prevent accumulation of rainwater on the containers or in containment pallets?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI SWPPP, BMP 16. the ECO shall verify that POL and other significant liquid materials are not stored in areas or containers exposed to storm water.

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B. Hazardous Material Management					N/A	Comments	Citation
14		Do all HM storage areas have secondary containment capable of preventing spills into the environment?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI-SPCCP, 2.2.3.1. <i>USAG-HI policy is that all containers of POL and hazardous substances will be provided secondary containment, capable of containing the entire contents of the largest container or 10% of the total volume of all containers, whichever is greater.</i>
15		Is a spill kit available and contain adequate supplies to respond to a spill or release of the HM stored at the facility?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI-200-4,1.6.f(13)d. Spill kits should contain, at a minimum: (1) Granular absorbent (50 pounds) (2) Absorbent pillows (5 ea) or pads (bundle of 100) (3) Straight edge, non-sparking shovel or dustpan (1 ea) (4) Broom (1 ea) (5) Used dry sweep container with lid (1 ea) (6) Rubber gloves (2 pair) (7) Rubber boots (2 pair) (8) Absorbent booms, 8 or 10 feet long (2 ea)
16	★	Has all HW been properly identified and managed IAW the IHWMP?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI-200-4,4.1.a

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Unit/Activity Name:

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C1. Hazardous Waste Shop Storage Point (HWSSP) Management (Weekly Requirement)

		YES	NO	N/A	Comments	Citation
1	Is the HWSSP free of severe structural deterioration?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI-200-4,4.2.b
2	Is there a warning sign designating the area as a HWSSP?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI-200-4,4.2.c. HWSSP signs are provided by the DPW Environmental Division.
3	Are signs stating "No Smoking Within 50 Feet" posted in locations where they are visible from all approachables sides?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
4	Does the structure have secondary containment capable of preventing spills into the environment?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI-200-4,4.1.a
5	Is there a telephone (or other authorized communication device) in working order and easily accessible?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 265.32(b)
6	Are the emergency notification personnel and activity phone numbers posted in a visible location at the HWSSP?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 262.40(a), USAG-HI-200-4,4.2.c. <i>The following emergency points of contact will have phone numbers posted: ECO and alternate, fire department, Military Police/DOD Police, DPW. Design these signs large enough to read from 50 feet away (1-inch letters).</i>
7	Is a fire extinguisher readily accessible that is fully charged, sealed and compatible for the waste being stored?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 265.32(c)
8	Is a spill kit available and does it contain adequate supplies to respond to a spill or release of the waste being stored at the HWSSP?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI-200-4,4.2.e. Spill kits should contain, at a minimum: Granular absorbent (50 pounds), Absorbent pillows (5 ea) or pads (bundle of 100), Straight edge, non-sparking shovel or dustpan (1 ea), Empty over-pack drum to accommodate largest container(e.g., 30 gal over-pack for 15 gal drum) (1), Broom (1), Rubber gloves (2 pair), Rubber apron (2), Rubber boots (2 pair), Goggles (2 pair), Absorbent booms, 8 or 10 feet long (2)
9	★ Is there no unauthorized waste stored inside the HWSSP?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 262.34(c)(1), USAG-HI-200-4,4.2.a. The HWSSP must be established at or near the point of generation and must be under the control of the unit/activity generating the waste to ensure that no unauthorized waste is placed inside.
10	★ Does the Primary/Alternate ECO maintain security and accessibility to the HWSSP?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
11	Is the HWSSP evacuation route posted in a visible location?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI-200-4,1.6.f(14)c.

NOTE: If HW is present inside the HWSSP, proceed with section C2. If there is no HW currently stored inside the HWSSP, the following section C2 questions do not apply.

MARK THIS BLOCK IF THERE IS NO HW CURRENTLY STORED INSIDE THE HWSSP:

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C2. Hazardous Waste Management									
		YES	NO	N/A	Comments	Citation			
1		Are copies of MSDSs/laboratory analyses for all HW present kept inside the HWSSP and in an alternate location other than the HWSSP for spill response (i.e., an office in the motorpool)?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI-200-4,4.4.d. The ECO/alternate must maintain MSDSs for all HWs stored. A laboratory analysis must accompany any waste that is a process generated waste or an unknown material.
2	★	Are HWs properly segregated?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 265.177 (c), USAG-HI-200-4(4.5.a). <i>Collect different types of HW in separate drums/containers.....Properly segregate incompatible waste.</i>
3		Are HWs stored away from new and in-use material?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 262.34(c)(1)
4	★	Are the words "HAZARDOUS WASTE" marked on container(s) holding HW?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 262.34(c)(1)(ii)
5	★	Are all containers free of deficiencies, such as leaks, rust, corrosion, dents, and/or bulges?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 265.171
6	★	Are containers compatible with the wastes they hold?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 265.172. Consult the EPA'S Chemical Compatibility Chart, EPA-600/2-80-076 for compatibility information. Contact the DPW Environmental Inspections for assistance.
7	★	Are containers holding ignitable or reactive waste located at least 15 meters (50 feet) from the facility's property line?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 265.176
8	★	Is one copy of the SSP/TAP Hazardous Waste Collection Log for each container accumulating HW accurately maintained and kept inside the HWSSP and an identical copy kept in a location away from the HWSSP for spill response (i.e., an office inside the motorpool)?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI-200-4,4.4.c. <i>Maintain a separate collection log that accounts for the contents of all items placed into each drum or container. In addition to maintaining a separate collection log for each container inside the HWSSP, the ECO will have an additional copy of the collection logs kept in an area other than the HWSSP for spill response actions .</i>
9	★	Are all container(s) properly marked and labeled, to reflect the name and DOT hazard class of the waste?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 262.31, USAG-HI-200-4,4.6.f. <i>Place DOT hazard labels on each drum according to the hazard (e.g.flammable liquid).</i>
10	★	Are drum bungs/bolts wrench tightened after every use?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 265.173(a). <i>A container holding hazardous waste must always be closed during storage, except when it is necessary to add or remove waste.</i>
11	★	Does the HWSSP contain less than 55 gallons of HW or 1 quart of acutely HW?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 262.34(c)(1)
12	★	Is the accumulation start date annotated on the HW label for containers in excess of 55 gallons of HW or 1 quart of acute HW at the HWSSP?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 262.34(c)(2). As soon as the amount of HW at the HWSSP/facility exceeds 55 gallons or 1 quart of acute waste, the generator must annotate the date on the HW label affixed to the container and the generator must contact the installation TAP immediately to ensure that the HW is transferred there within 72 hours.
13	★	Has all HW in excess of 55 gallons or 1 quart of acutely HW been transferred to the TAP within three calendar days of 55 gallon limit?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

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D. Operational Area							
		YES	NO	N/A	Comments	Citation	
1		Are spills/leaks in work areas, maintenance bays, and vehicle parking areas promptly cleaned up to the extent that only a dry stain remains?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI SWPPP BMP28. <i>Minor spills are cleaned by the organization that caused the spill or the organization with operational control where the spill occurred. All spills should be reported to DPW (656-1111) by the ECO.</i>
2		Are shop floors cleaned with dry sweep only?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI SWPPP BMP04. <i>Dry sweep, along with brooms and receptacles, should be placed in clearly marked locations at the complex.</i>
3	★	Are trash containers free of Hazardous Waste?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 262.11. Disposal of Hazardous/Non-Regulated Waste and/or Recyclable Material in the general refuse is strictly prohibited.
4		Are trash containers free of Non-RCRA Regulated Waste/Recyclable Material?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
5		Is dry sweep or dry absorbent peat available for the cleanup of spills?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI SWPPP BMP04. <i>Dry sweep, along with brooms and receptacles, should be placed in clearly marked locations at the complex.</i>
6		Are containers of used dry sweep or dry absorbent peat available for the clean up of spills and are the containers marked "USED DRY SWEEP"?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
7		Are solvent parts washer lids locked when not in use and kept free of dry sweep, rags, and other foreign matter?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI-200-4, 4.13.m.(3).
8		Are solvent parts washers used for cleaning parts only?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI-200-4, 4.13.m.(1). <i>Cleaning vehicle parts should be done by using the DPW contractor provided solvents parts washers only. Conversely, the DPW provided solvent parts washers should be used only for cleaning vehicle parts.</i>
9		Is there a process for recycling/disposing of used solvent?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI-200-4, 4.13.m.(2). <i>Only the DPW-provided solvent parts washer should be used for cleaning vehicle parts. Any other solvent parts washer (e.g. used for cleaning vehicle parts or weapons) must be approved by the DPW Environmental Division. Approval will be contingent upon the prior establishment of a process for the recycling or disposal of the used solvent.</i>

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D. Operational Area			N/A	Comments	Citation	
10		Are all contaminated rags kept in closable metal containers and properly marked/labeled for identification? (e.g. USED POL RAGS, USED ACETONE RAGS)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	USAG-HI 200-4, 1.6.f.(17). <i>Ensure that hazard warnings are posted and that containers of HM/HW are properly marked for identification and kept closed.</i>
11		Are daily accumulation containers for used aerosol paint cans marked/labeled "Used Aerosol Paints?"	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12	★	Are all containers used to collect used oil products marked "USED OIL"?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	40 CFR 279.22(c)(1). <i>Containers and aboveground tanks used to store used oil at generator facilities must be labeled or marked clearly with the words "Used Oil".</i>
13		If temporary storage containers are used for used POL and antifreeze, are they marked/labeled for identification and with the words "EMPTY DAILY" and transferred into the proper accumulation drums at the RMSSP daily?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Temporary storage containers should only be used when access to the RMSSP throughout the work day is limited. The temporary storage containers must be properly marked labeled (e.g. "USED OIL") in addition to being marked "EMPTY DAILY" and must be stored on secondary containment. These containers must be transferred to the RMSSP at the end of the day and the amount transferred must be annotated on the RMSSP Collection Logs.
14		Are maintenance and other work activities that could cause water contamination conducted away from storm/sewer drains?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	USAG-HI SWPPP BMP32. <i>Whenever practical, equipment maintenance shall be performed indoors or in an area that is isolated from the rain and has adequate facilities for the containment of spills.</i>
15		Are items that can be a source of contamination, such as hazardous materials, containment pallets, engines, parts, tools, or loose equipment that are outdoors, kept under cover to avoid contaminated runoff?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	USAG-HI SWPPP BMP31. <i>Mechanical equipment, chemical storage containers, wrecked or salvaged vehicles, parts, scrap metals, batteries, and other items that have been in contact with oil or chemicals shall be stored under cover.</i>
16		Is there a hazard communication station available in a visible location that contains the MSDSs for all materials being used in the operational area?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	29 CFR 1910.1200 (g)(8). <i>The employer shall maintain in the workplace copies of the required material safety data sheets for each hazardous chemical, and shall ensure that they are readily accessible during each work shift to employees when they are in their work area(s).</i>

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E. Recyclable Material Shop Storage Point (RMSSP)										
		YES	NO	N/A	Comments	Citation				
1		Is the Recyclable Material Shop Storage Point (RMSSP) clean, orderly and free of severe structural deterioration?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			USAG-HI SWPPP BMP18. <i>Complex buildings, paving, and outdoor sites such as wash racks, fueling stations, and storage sheds should be maintained in good operational condition with regular cleaning to prevent the accumulation of trash, scrap material, and debris.</i>
2		Is there a warning sign designating the area as an RMSSP and are signs stating "No Smoking Within 50 Feet" posted in locations where they are visible from all approachable sides?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			USAG-HI-200-4, 4.13.e.
3	★	Does the RMSSP have adequate secondary containment?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			USAG-HI SWPPP BMP18. <i>Drums with a capacity of 15 gallons or greater should be stored inside areas having permanent containment features to prevent contamination of storm water and soil in event of a spill.</i>
4		Are the current emergency notification personnel and phone numbers posted?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			USAG-HI-200-4, 4.13.e.
5		Is a spill kit containing adequate supplies for spill response available?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			USAG-HI-200-4, 4.13.i. <i>A spill kit containing the following items must be kept on-site: (1) Granular absorbent in new dry-sweep cont. w/lid (50 lbs) (2) Absorbent pillows (5) or pads (Bundle of 100) (3) Straight edge, non-sparking shovel or dustpan (1) (4) Broom (1) (5) Used dry sweep container with lid (1) (6) Rubber gloves (2 pair) (7) Rubber boots (2 pair) (8) Absorbent booms, 8 or 10 feet long (2) (9) Empty overpack drum for largest container</i>
6		Is adequate aisle space (1 foot) present between drums?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			USAG-HI-200-4, 4.13.c. <i>Recyclable materials will be stored in DOT/POP approved 55 gallon steel drums. The containers must be compatible for the material they are holding and in good condition. There should be at least 12 inches of aisle space between drums. The containers must have the following proper air spaces between the top of the contents and the lid: for 55-gallon drums/containers, 3 to 4 inches; for 15-gallon drums/containers, 2 to 3 inches; for 5-gallon containers, 1.5 to 2 inches; for 1-gallon containers, 1 inch.</i>
7		Are all containers free of deficiencies, such as leaks, rust, corrosion, unserviceable bungs, dents, bulges, and/or grooves?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
8		Are containers compatible for the material they are holding?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
9		Do containers have the proper air spaces between the contents and the lid?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			

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E. Recyclable Material Shop Storage Point (RMSSP)		YES	NO	N/A	Comments	Citation
10	Are drum bungs and bolts wrench tightened after every use?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI-200-4, 4.13.d. Drum bungs or rings will be wrench tightened and the RMSSP will be locked at all times when recyclable material is not being added to the drums.
11	Are "Non-regulated Waste" labels affixed on the container(s) holding non-regulated waste(s)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI-200-4, 4.14.b.1. Mark/Label the container holding the waste "Non-Regulated Waste" and indicate the name of the waste on the container or the label. Drums should be positioned so the markings/labels are easily read.
12	Are drums positioned so labels are easily read?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
13	★ Are all containers properly marked to reflect their contents (e.g. USED OIL) and are all other non-applicable markings and labels removed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI 200-4, 4.13.f, k.
14	Are all drums in the RMSSP color-coded and labeled appropriately as stated below?					
14.a.	★ "USED OIL" (USED OIL includes engine oil, gear oil, all synthetic oil and transmission, hydraulic and brake fluid): RED	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI 200-4, 4.13.f. The color band will be painted around the middle third of the drum and the lettering will be stenciled on this band. Drums containing materials meeting the definition of any of the DOT hazard classes will be labeled with the appropriate DOT hazard label (e.g., MOGAS will be labeled with the "Flammable Liquid" label). Consult MSDSs to determine whether materials meet the definition of any of the hazard classes. All drums will be numbered to correspond with the accumulation log.
14.b.	"USED ANTIFREEZE ONLY": GREEN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
14.c.	"USED JP-8/DIESEL ONLY": YELLOW	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
14.d.	"USED MOGAS": FLUORESCENT ORANGE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
14.e.	"ASBESTOS-DANGER INHALATION HAZARD": WHITE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
14.f.	USED AEROSOL PAINT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
15	Are RMSSP Collection Logs accurately maintained for each container used for the accumulation of recyclable materials/non-regulated waste and are identical copies kept in the RMSSP and at an alternate location for spill response?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI 200-4, 4.13.g. The RMSSP/NRW Collection Log, USAG-HI Form 31 provided at Appendix X will be used to document the type and amount of recyclable material added to a drum in the RMSSP. One form should be used for each accumulation drum. One copy of the accumulation log will be kept inside the RMSSP and one copy will be kept in another readily available location (i.e., an office at the motorpool, etc.).

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F. Universal Waste Management							
			YES	NO	N/A	Comments	Citation
1	★	Are containers holding UW properly marked to identify the waste being stored? ex: "UNIVERSAL WASTE – BATTERIES, UNIVERSAL WASTE - LAMPS"	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 273.34
2	★	Is each container holding Universal Waste (UW) marked with the Accumulation Start Date (the earliest date that the UW became a waste)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 273.35
3	★	Has the UW been stored no longer than six months from the Accumulation Start Date?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40CFR 273.35
4		Is a spill kit with the appropriate spill response materials to contain a release of the UW available?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 273.37
5		Is a UW Collection Log accurately maintained?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 273.35. The ECO must maintain an inventory that identifies the earliest date that the UW being accumulated became a waste.
6		Are MSDSs for all UW present in a visible location within the storage area?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		29 CFR 1910.1200, USAG-HI 200-4,1.6.f(21)

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G. Storm Water Pollution Prevention Plan/ Best Management Practices (BMP)							
			YES	NO	N/A	Comments	Citation
1		Is the complex clean, neat and in good repair and are proper signs displayed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI SWPPP BMP01. Neat work areas reduce pollution by reducing potential for spills and storm water exposure to contaminants.
2		Is equipment clean and in good condition or labeled for repair and are maintenance records current?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI SWPPP BMP02. Regular cleaning maintains a neat appearance and is needed to inspect for leaks and drips.
3		Are trash bins closed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI SWPPP BMP01. Trash bins should be closed and there should be no excess rubbish in the work areas.
4		Are parts, supplies, scrap metal, wood, and other materials stored on pallets and in a manner to minimize exposure to storm water run-off?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI SWPPP BMP05. Materials such as parts, supplies, scrap metal and wood should be stored on pallets if kept outside to minimize exposure to storm water runoff.
5	★	Are liquids, POLs, parts, supplies, and other materials located away from storm drains and stored on covered secondary containment?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
6		Are chemicals stored in the secured areas?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI SWPPP BMP03. Security features include fences with locked gates, industrial chemicals stored in secured areas, and locks on fuel pumps when not in use.
7	★	Are drums, hazardous materials, hazardous and non-regulated wastes properly labeled and stored to prevent discharge to storm drains/State waters?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI SWPPP BMP01,16, 17, 18. Drums should be stored inside areas with permanent containment features to prevent contamination of storm water and soil in event of a spill.
8	★	Are fuel transfer operations authorized by DPW Env Div and are they properly conducted to prevent discharge into the storm water system?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI SWPPP BMP21. Spill-response materials shall be placed at readily accessible locations in fueling areas so that spills can be immediately cleaned.
9	★	Are fuel trucks properly emptied/contained, inspected and maintained and are fuel pumps secured when not in use?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI SWPPP BMP22, 23. Fuel-hauling trucks and portable POL tanks should be stored empty or in areas with containment curbs or trench drains to intercept spills.
10		Are spill response materials and neutralizing compounds for chemicals present?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI SWPPP BMP04. Areas used to store corrosive chemicals should have appropriate neutralizing compounds and containment materials.
11	★	Are spills/leaks cleaned up to prevent storm water contamination?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI SWPPP BMP28. Minor spills are cleaned by the organization that caused the spill and must be reported by the ECO to the DPW Environmental Division.
12		Are vehicles parked on paved surfaces with drip pans?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI SWPPP BMP06, 07. Vehicles should be parked on an impermeable surface. Drip pans should be placed below engines and other potential areas of leakage on vehicles and equipment that are parked or stored outside and exposed to storm water. Water in drip pans should be visually inspected for oil or other contaminants and properly cleaned as needed.
13	★	Are drip pans located beneath leaking vehicles and are they maintained and replaced regularly?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

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G. Storm Water Pollution Prevention Plan/ BMPs			YES	NO	N/A	Comments	Citation
14		Is there no discoloration/no oil sheen or visible illicit discharges in storm water basins or storm drains?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI SWPPP BMP08, 11. Drains should be inspected monthly by the ECO to see if sediment is clogging the storm water system. The inspection should also check for possible contaminants in the storm water system such as oil stains on sediment, an odor of fuel or other chemicals coming from the storm water system, or a discoloration of water or oily sheen on water. Discharge of non-storm water to storm water conveyance features is prohibited.
15		Is the wash rack/trench drain cleaned regularly?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI SWPPP BMP15. Weekly inspections by the ECO shall check for debris in trench and floor drains, verify that pipes are not blocked, and note the amount of sediment in grit chambers and settling basins. If necessary, the ECO shall contact DPW to arrange for cleaning or repair of drains and washracks.
16		Are trench drains adequate to intercept spills?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI SWPPP BMP19. Weekly inspections by the ECO shall verify that work involving the handling, disbursement, or transfer of significant liquids is done only in areas with containment features or that material spills in areas without containment features can be quickly controlled with spill-response equipment on site.
17		Is the oil water separator serviced and maintained quarterly and are contractor servicing records maintained at the facility?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI SWPPP BMP10, 11,14. The ECO shall verify that oil-water separators and other facilities to treat industrial wastewater are cleaned and inspected according to maintenance contracts administered by DPW.
18		Are storm drains stenciled and cleaned regularly?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI SWPPP BMP08, 13. Inlets to the storm water system should have signs stenciled or posted nearby stating that the storm water inlets lead to the ocean (contact DPW Env Div for storm drain markers).
19	★	Is only storm water going to storm system?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI SWPPP BMP09. Storm water outside of contained process areas such as wash racks, maintenance platforms, and fueling areas should not flow to oil-water separators or enter the sanitary sewer system. Monthly visual inspections by the ECO should verify that, as far as can be determined and except for designated areas, storm water will only flow to the storm water system and not enter the sanitary-sewer system.

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Unit/Activity Name:		Inspector:			Date:	
H. Transfer and Accumulation Point (TAP)/90-Day ASF Management						
		YES	NO	N/A	Comments	Citation
1	★ Is a job title and description (or appointment orders), with the name of the person filling the job, available for the position of TAP/90-day ASF manager/alternate?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI 200-4, 5.1.d(1), 40 CFR 265.16(d)(2)
2	★ Has the TAP/90-day ASF manager/alternate attended the resident initial ECO class and are copies of the certificates on file?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI 200-4, 5.1.d(5), 40 CFR 265.16(a)(1))
3	★ Has the TAP/90-day ASF manager/alternate attended the resident ECO refresher training within 1 year of most recent training?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI 200-4, 5.1.d(6), 40 CFR 265.16(c)
4	★ Has the TAP/90-day ASF manager/alternate attended a DOD approved "Transportation of Hazardous Materials" course and refresher training every 2 years and are the certificates on file?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI 200-4, 5.1.d(7), DOD 4500.9-R
5	Has the TAP/90-day ASF manager/alternate been delegated by the HW Program Manager the authority to sign the Uniform Hazardous Waste Manifest (UHWMEPA 8700-22 (rev 3-05)) for the commander and is the delegation memo on file?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI 200-4, 1.6(19)(j), AR 200-1 10-1.d (6), 49 CFR 172.700-704 (Subpart H); DOD 4500.9-R, chapter 204
6	★ Has the TAP/90-day ASF manager/alternate completed an initial 40-hour course in "Hazardous Waste Operations and Emergency Response (HAZWOPER)" and is a certificate on file?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI 200-4, 5.1.d.(8), 29 CFR 1910.120(e)(2)
7	★ Has the TAP/90-day ASF manager/alternate completed an 8-hour refresher course in HAZWOPER within 1 year of most recent training and is a certificate on file?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI 200-4, 1.6(19)(k), 29 CFR 1910.120(e)(8)
8	Does the TAP/90-day ASF maintain historic documentation for a period of 3 years for the following :					
8.a.	★ The HW Manifest ?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 262.40(c), USAG-HI 200-4, 5.9.c.(2)(e)
8.b.	★ The DD Form 1348-1a and HW Profile Sheet, DRMS Form 1930?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI 200-4, 5.9.c(2)(f)
8.c.	★ Laboratory Analyses ?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 262.40(c), USAG-HI 200-4, 5.9.c.(2)(c)
8.d.	★ Exception Reports ?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 262.40(b), USAG-HI 200-4, 5.9.c.(2)(h)
8.e.	★ Land Disposal Restriction Forms ?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 268.7(a)(7), USAG-HI 200-4, 5.9.c.(2)(i)
9	★ Are the weekly TAP/90-day ASF Inspection Logs completed correctly (i.e., dates, times, and results entered accordingly)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 265.174, USAG-HI 200-4, 5.9.c.(3)

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H. Transfer and Accumulation Point (TAP)/90-Day ASF Management									
		YES	NO	N/A	Comments	Citation			
10	★	Are the TAP/90-day ASF container(s) inspection logs completed correctly on a weekly basis (i.e., inspection date, total number of drums inspected, ID numbers, and comments)?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI 200-4, 5.9.b.(1)
11		Are the TAP/90-day ASF inventory logs completed?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI 200-4, 5.7.b.
12	★	Has the TAP/90-day ASF manager/alternate followed up on UHWMs not returned in 35-days of date accepted by the transporter?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 262.42(a)(1), USAG-HI 200-4, 5.8.c.(e)
13	★	Has the TAP/90-day ASF manager/alternate submitted an exception report for UHWMs not returned within 45-days of date accepted by the transporter?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 262.42(a)(2), USAG-HI 200-4, 5.8.c.(f)
14	★	Does the TAP/90-day ASF have an updated SOP?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI 200-4, 5.1.d (12)
15		Does the TAP/90-day ASF have an updated Site Safety and Health Plan (SSHP)?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI 200-4, 5.1.d (11)
16	★	Have all TAP personnel signed a statement that they have read and understood the SSHP?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
17		Does the TAP/90-day ASF have readily available copies of the USAG-HI, Spill Prevention, Control and Countermeasures (SPCC) Plan?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI 200-4, 5.1.d (14)
18	★	Does the facility have current "TAP Emergency Procedures"/ Spill Contingency Plan (SCP) in place with information on "Notifications and Arrangements" with local authorities and signed a certification statement that they have read and understood the SCP?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 265.37, 40 CFR 265.51(a), 40CFR 265.54, USAG-HI 200-4, 5.2.d, USAG-HI 200-4, 5.1.d (13)
19		Does TAP "Notifications and Arrangements" familiarize local authorities with the following information:							40 CFR 265.37(a)
19.a		Layout of the TAP Facility?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
19.b		Properties of HW handled and associated hazards?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
19.c		Places personnel will be normally working?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
19.d		Entrances to roads inside the facility?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
19.e		Evacuation routes?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
19.f		Types of injuries that could result from fires, explosions or releases from the TAP Facility?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

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H. Transfer and Accumulation Point (TAP)/90-Day ASF Management							
		YES	NO	N/A	Comments	Citation	
20		Were arrangements made with the following local authorities:					
20.a.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 265.37	
20.b.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
20.c.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
20.d.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
21		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Have the local authorities signed that they have received a copy of the "Notification and Arrangements" and Spill Contingency Plan and is a copy of the notification letter of arrangements with local authorities on file?	40 CFR 265.37	
22		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Where State or Local authorities decline to accept such arrangements, is such refusal documented and kept on file?	40 CFR 265.37(b)	
23		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Is the TAP/90-day ASF secured to prevent unauthorized access, free of severe structural deterioration and does the structure have secondary containment capable of preventing spills into the environment?	40 CFR 265.31, USAG-HI 200-4, 5.2.a.	
24		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Are "Danger - Flammable Materials, No Smoking Within 50 Feet, Hazardous Waste Transfer and Accumulation Point (TAP)/90-day Accumulation and Storage Facility, Unauthorized Personnel Keep Out" signs posted on all visible sides?	SWCP BMP 03, 29 CFR 1910.106(d)(6)(iv), 29 CFR 1910.106(d)(7)(iii), 29 CFR 1910.106(e)(6), USAG-HI 200-4, 5.2.b.	
25		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Is there a telephone working, available and accessible?	40 CFR 265.32(b), USAG-HI 200-4, 5.2.b.(4)	
26	★	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Is there, at all times, a designated emergency coordinator for the TAP/90-day ASF that has the responsibility and authority to commit the resources needed to carry out the contingency plan?	40 CFR 265.55	
27	★	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Does the emergency coordinator know what responses are required in cases of fire, explosions, minor spills and major spills?		
28	★	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Is the facility equipped with a fire extinguisher that is charged, accessible, seal intact and compatible for the waste being stored?	40 CFR 265.32(c), USAG-HI 200-4, 5.2.b.(2)	
29	★	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Is there an adequate supply of water via hose or sprinkler system?	40 CFR 265.32(d), USAG-HI 200-4, 5.2.b.(5)	

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H. Transfer and Accumulation Point (TAP)/90-Day ASF Management									
		YES	NO	N/A	Comments	Citation			
30		Are the following emergency notification personnel and activity phone numbers posted in a visible location on the outside of the structure:				40 CFR 265.52(d), USAG-HI 200-4, 5.2.c.			
30.a.	★	The TAP/90-day ASF Manager?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 265.55
30.b.		The TAP/90-day ASF Alternate?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
30.c.		Fire Department?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
30.d.		Military/DOD Police?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
30.e.		Directorate of Public Works?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
31		Are spill control equipment (spill kits)/decontamination equipment (PPE) available and compatible/sufficient for wastes stored in the facility?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 265.32(c), USAG-HI 200-4, 5.3.f.
32		Does the TAP/90-day ASF have a current diagram of the area(s) where it stores HWs and an evacuation route posted in a visible location?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 265.37(a)(1)
33	★	Does the TAP personnel have copies of MSDSs/ laboratory analyses for all HW located on-site?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		29 CFR 1910.1200
34	★	Is adequate aisle space present between drums to allow unobstructed movement for emergency response equipment and inspections?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 265.35, USAG-HI 200-4, 5.7.e.
35	★	Are HWs properly segregated (i.e. acids and bases)?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 265.177(c)
36		Are SSP/TAP/90-day ASF Hazardous Waste Collection Logs maintained for containers used for the accumulation of HW?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI 200-4, 5.9.c.(2)(b)
37	★	Are all containers free of leaks (per 40 CFR 265.171), rust (more than surface rust) (per 40 CFR 265.171), corrosion (per 40 CFR 265.171), unserviceable bungs?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 265.171, 40 CFR 265.173
38	★	Are containers compatible with the wastes they are holding?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 265.172, USAG-HI 200-4, 5.7.g.
39	★	Are the words "Hazardous Waste" marked on container(s) holding HW?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 262.34(a)(3)
40	★	Are all container(s) properly marked, to reflect the name of the waste stored inside?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 262.32
41	★	Are all container(s) properly labeled?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 262.31, USAG-HI 200-4, 5.7.h.
42	★	Are containers positioned so labels can be easily read?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
43	★	Are all containers kept closed except when adding or removing wastes or stored in a manner to prevent leakage?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 265.173(a)

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H. Transfer and Accumulation Point (TAP)/90-Day ASF Management								
			YES	NO	N/A	Comments	Citation	
44	★	Is the accumulation start date annotated on the HW label on containers stored at the TAP/90-day ASF ?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 262.34(a)(2), USAG-HI 200-4, 5.7.a.	
45	★	If holding ignitable or reactive wastes, is the TAP/90-day ASF located 50 feet from the post property line?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 265.176	
46		Are drums used for the accumulation of flammable liquids properly grounded with the following:						29 CFR 1910.106(e)(6)(ii)
46.a.	★	Is the cable constructed of stranded wire?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
46.b.	★	Is cable free of visible signs of corrosion?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
46.c.	★	Is the cable copper or carbon-steel?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			

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Unit/Activity Name:		Inspector:			Date:				
H1. Conditionally Exempt Small Quantity Generator (CESQG) Transfer and Accumulation Point (TAP) Management									
		YES	NO	N/A	Comments	Citation			
1	★	Is a job title and description (or appointment orders), with the name of the person filling the job, available for the position of TAP manager/alternate?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI 200-4, 5.1.d(1), 40 CFR 265.16(d)(2)
2	★	Has the TAP manager/alternate attended the resident initial ECO class and are copies of the certificates on file?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI 200-4, 5.1.d(5), 40 CFR 265.16(a)(1))
3	★	Has the TAP manager/alternate attended the resident ECO refresher training within 1 year of most recent training?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI 200-4, 5.1.d(6), 40 CFR 265.16(c)
4	★	Has the TAP/90-day ASF manager/alternate attended a DOD approved "Transportation of Hazardous Materials" course and refresher training every 2 years and are the certificates on file?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI 200-4, 5.1.d(7), DOD 4500.9-R
5		Has the TAP/90-day ASF manager/alternate been delegated by the HW Program Manager the authority to sign the Uniform Hazardous Waste Manifest (UHWMEPA 8700-22 (rev 3-05)) for the commander and is the delegation memo on file?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI 200-4, 1.6(19)(j), AR 200-1 10-1.d (6), 49 CFR 172.700-704 (Subpart H); DOD 4500.9-R, chapter 204
6	★	Has the TAP/90-day ASF manager/alternate/ completed an initial 40-hour course in "Hazardous Waste Operations and Emergency Response (HAZWOPER)" and is a certificate on file?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI 200-4, 5.1.d(8), 29 CFR 1910.120(e)(2)
7	★	Has the TAP/90-day ASF manager/alternate completed an 8-hour refresher course in HAZWOPER within 1 year of most recent training and is a certificate on file?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI 200-4, 1.6(19)(k), 29 CFR 1910.120(e)(8)
8		Does the TAP/90-day ASF maintain historic documentation for a period of 3 years for the following :							
8.a.	★	The HW Manifest ?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 262.40(c), USAG-HI 200-4, 5.9.c.(2)(e)
8.b.	★	The DD Form 1348-1a and HW Profile Sheet, DRMS Form 1930?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI 200-4, 5.9.c(2)(f)
8.c.	★	Laboratory Analyses ?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 262.40(c), USAG-HI 200-4, 5.9.c.(2)(c)
8.d.	★	Exception Reports ?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 262.40(b), USAG-HI 200-4, 5.9.c.(2)(h)
8.e.	★	Land Disposal Restriction Forms ?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 268.7(a)(7), USAG-HI 200-4, 5.9.c.(2)(i)
9	★	Are the weekly TAP Inspection Logs completed correctly (i.e., dates, times, and results entered accordingly)?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 265.174, USAG-HI 200-4, 5.9.c.(3)

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H1. CESQG Transfer and Accumulation Point (TAP) Management									
		YES	NO	N/A	Comments	Citation			
10	★	Are the TAP container(s) inspection logs completed correctly on a weekly basis (i.e., inspection date, total number of drums inspected, ID numbers, and comments)?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI 200-4, 5.9.b.(1)
11		Are the TAP inventory logs completed?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI 200-4, 5.7.b.
12	★	Does the TAP have installation monthly HW generation logs that accurately document reflect the unit/activity, location, ECO, weight and date of the HW generated on the installation?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI 200-4
13	★	Do the installation HW generation logs show that there is no more than 220 lbs. (100 kg) per month of HW and no more than 2.2 lbs. (1 kg) of acute HW generated on the installation?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 261.5, USAG-HI 200-4
14	★	Do the installation HW generation logs show that no more than 2200 lbs. (1000 kgs) aggregate of HW has been stored on the installation at any one time?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
15	★	If the installation HW generation logs show that the CESG limits have been exceeded, has the TAP been operating as a Small or Large Quantity Generator based on the amount of HW generated?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 261.5(g)(2), USAG-HI 200-4
16	★	Does the TAP have a current and updated SOP?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI 200-4, 5.1.d (12)
17		Does the TAP have readily available copies of the USAG-HI, Spill Prevention, Control and Countermeasures (SPCC) Plan?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI 200-4, 5.1.d (14)
18		Is the TAP secured to prevent unauthorized access, free of severe structural deterioration and does the structure have secondary containment capable of preventing spills into the environment?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 265.31, USAG-HI 200-4, 5.2.a.
19		Are "Danger - Flammable Materials, No Smoking Within 50 Feet, Hazardous Waste Transfer and Accumulation Point (TAP)/90-day Accumulation and Storage Facility, Unauthorized Personnel Keep Out" signs posted on all visible sides?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		SWCP BMP 03, 29 CFR 1910.106(d)(6)(iv), 29 CFR 1910.106(d)(7)(iii), 29 CFR 1910.106(e)(6)
20		Is there a telephone working, available and accessible?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 265.32(b), USAG-HI 200-4, 5.2.b.(4)
21		Is the facility equipped with a fire extinguisher that is charged, accessible, seal intact and compatible for the waste being stored?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 265.32(c), USAG-HI 200-4, 5.2.b.(2)
22		Is there an adequate supply of water via hose or sprinkler system?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 265.32(d), USAG-HI 200-4, 5.2.b.(5)

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H1. CESQG Transfer and Accumulation Point (TAP) Management						
		YES	NO	N/A	Comments	Citation
23		Are the following emergency notification personnel and activity phone numbers posted in a visible location on the outside of the structure:				40 CFR 265.52(d), USAG-HI 200-4, 5.2.c.
23.a.	★	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	The TAP Manager?	40 CFR 265.55
23.b.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	The TAP Alternate?	
23.c.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Fire Department?	
23.d.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Military/DOD Police?	
23.e.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Directorate of Public Works?	
24		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Are spill control equipment (spill kits)/decontamination equipment (PPE) available and compatible/sufficient for wastes stored in the facility?	40 CFR 265.32(c)
25		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Does the TAP/90-day ASF have a current diagram of the area(s) where it stores HWs and an evacuation route posted in a visible location?	40 CFR 265.37(a)(1)
26	★	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Is adequate aisle space present between drums to allow unobstructed movement for emergency response equipment and inspections?	40 CFR 265.35
27	★	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Are HWs properly segregated (i.e. acids and bases)?	40 CFR 265.177(c)
28		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Are SSP/TAP Hazardous Waste Collection Logs maintained for containers used for the accumulation of HW?	USAG-HI 200-4, 5.9.c.(2)(b)
29	★	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Are all containers free of leaks (per 40 CFR 265.171), rust (more than surface rust) (per 40 CFR 265.171), corrosion (per 40 CFR 265.171), unserviceable bungs?	40 CFR 265.171, 40 CFR 265.173
30	★	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Are containers compatible with the wastes they are holding?	40 CFR 265.172
31	★	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Are the words "Hazardous Waste" marked on container(s) holding HW?	40 CFR 262.34(a)(3)
32	★	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Are all container(s) properly marked, to reflect the name of the waste stored inside?	40 CFR 262.32
33	★	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Are all container(s) properly labeled?	40 CFR 262.31
34	★	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Are containers positioned so labels can be easily read?	
35	★	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Are all containers kept closed except when adding or removing wastes or stored in a manner to prevent leakage?	40 CFR 265.173(a)
36	★	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Is the accumulation start date annotated on the HW label on containers stored at the TAP?	40 CFR 262.34(a)(2)

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H1. CESQG Transfer and Accumulation Point (TAP) Management							
			YES	NO	N/A	Comments	Citation
37	★	If holding ignitable or reactive wastes, is the TAP located 50 feet from the post property line?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 265.176
38		Are drums used for the accumulation of flammable liquids properly grounded with the following:					29 CFR 1910.106(e)(6)(ii)
38.a.	★	Is the cable constructed of stranded wire?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
38.b.	★	Is cable free of visible signs of corrosion?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
38.c.	★	Is the cable copper or carbon-steel?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

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Unit/Activity Name:		Inspector:			Date:	
H2. Small Quantity Generator (SQG) Transfer and Accumulation Point (TAP) Management						
		YES	NO	N/A	Comments	Citation
1	★ Is a job title and description (or appointment orders), with the name of the person filling the job, available for the position of TAP/180-day ASF manager/alternate?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI 200-4, 5.1.d(1), 40 CFR 265.16(d)(2)
2	★ Has the TAP/180-day ASF manager/alternate attended the resident initial ECO class and are copies of the certificates on file?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI 200-4, 5.1.d(5), 40 CFR 265.16(a)(1))
3	★ Has the TAP/180-day ASF manager/alternate attended the resident ECO refresher training within 1 year of most recent training?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI 200-4, 5.1.d(6), 40 CFR 265.16(c)
4	★ Has the TAP/180-day ASF manager/alternate attended a DOD approved "Transportation of Hazardous Materials" course and refresher training every 2 years and are the certificates on file?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI 200-4, 5.1.d(7), DOD 4500.9-R
5	Has the TAP/180-day ASF manager/alternate been delegated by the HW Program Manager the authority to sign the Uniform Hazardous Waste Manifest (UHWMEPA 8700-22 (rev 3-05)) for the commander and is the delegation memo on file?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI 200-4, 1.6(19)(j), AR 200-1 10-1.d (6), 49 CFR 172.700-704 (Subpart H); DOD 4500.9-R, chapter 204
6	★ Has the TAP/180-day ASF manager/alternate completed an initial 40-hour course in "Hazardous Waste Operations and Emergency Response (HAZWOPER)" and is a certificate on file?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI 200-4, 5.1.d.(8), 29 CFR 1910.120(e)(2)
7	★ Has the TAP/180-day ASF manager/alternate completed an 8-hour refresher course in HAZWOPER within 1 year of most recent training and is a certificate on file?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI 200-4, 1.6(19)(k), 29 CFR 1910.120(e)(8)
8	★ Does the TAP/180-day ASF maintain historic documentation for a period of 3 years for the following:					
8.a.	★ The HW Manifest ?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 262.40(c), USAG-HI 200-4, 5.9.c.(2)(e)
8.b.	★ The DD Form 1348-1a and HW Profile Sheet, DRMS Form 1930?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI 200-4, 5.9.c(2)(f)
8.c.	★ Laboratory Analyses ?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 262.40(c), USAG-HI 200-4, 5.9.c.(2)(c)
8.d.	★ Exception Reports ?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 262.40(b), USAG-HI 200-4, 5.9.c.(2)(h)
8.e.	★ Land Disposal Restriction Forms ?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 268.7(a)(7), USAG-HI 200-4, 5.9.c.(2)(i)
9	★ Are the weekly TAP/180-day ASF Inspection Logs completed correctly (i.e., dates, times, and results entered accordingly)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 265.174, USAG-HI 200-4, 5.9.c.(3)

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H2. SQG Transfer and Accumulation Point (TAP) Management							
			YES	NO	N/A	Comments	Citation
10	★	Are the TAP/180-day ASF container(s) inspection logs completed correctly on a weekly basis (i.e., inspection date, total number of drums inspected, ID numbers, and comments)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI 200-4, 5.9.b.(1)
11		Are the TAP/90-day ASF inventory logs completed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI 200-4, 5.7.b.
12	★	Does the TAP have installation monthly HW generation logs that accurately document reflect the unit/activity, location, ECO, weight and date of the HW generated on the installation?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI 200-4
13	★	Do the installation HW generation logs show that there is no more than 2200 lbs. (1000 kg) per month of HW generated on the installation?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 262.34(d), USAG-HI 200-4
14	★	Do the installation HW generation logs show that no more than 6000 kgs aggregate of HW has been stored on the installation at any one time?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 262.34(d)(1) ,USAG-HI 200-4
15	★	If the installation HW generation logs show that the SGG limits have been exceeded, has the TAP been operating as a Large Quantity Generator?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
16	★	Has the TAP/180-day ASF manager/alternate followed up on UHWMs not returned in 50-days of date accepted by the transporter?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 262.42(b), USAG-HI 200-4, 5.8.c.(e)
17	★	Has the TAP/180-day ASF manager/alternate submitted an exception report for UHWMs not returned within 60-days of date accepted by the transporter?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 262.42(b), USAG-HI 200-4, 5.8.c.(f)
18	★	Does the TAP/180-day ASF have an updated SOP?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI 200-4, 5.1.d (12)
19		Does the TAP/180-day ASF have an updated Site Safety and Health Plan (SSHP)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI 200-4, 5.1.d (11)
20		Have all TAP personnel signed a statement that they have read and understood the SSHP?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
21		Does the TAP/180-day ASF have readily available copies of the USAG-HI, Spill Prevention, Control and Countermeasures (SPCC) Plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI 200-4, 5.1.d (14)
22		Does the facility have current "TAP Emergency Procedures"/ Spill Contingency Plan (SCP) in place with information on "Notifications and Arrangements" with local authorities and signed a certification statement that they have read and understood the SCP?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 265.37, 40 CFR 265.51(a), 40CFR 265.54, USAG-HI 200-4, 5.2.d, USAG-HI 200-4, 5.1.d (13)

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H2. SQG Transfer and Accumulation Point (TAP) Management							
		YES	NO	N/A	Comments	Citation	
23		Does TAP "Notifications and Arrangements" familiarize local authorities with the following information:					
23.a.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Layout of the TAP Facility?	40 CFR 265.37(a)	
23.b.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Properties of HW handled and associated hazards?		
23.c.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Places personnel will be normally working?		
23.d.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Entrances to roads inside the facility?		
23.e.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Evacuation routes?		
23.f.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Types of injuries that could result from fires, explosions or releases from the TAP Facility?		
24		Were arrangements made with the following local authorities:					
24.a.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Federal and Local Police?	40 CFR 265.37	
24.b.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Federal and Local Fire Departments?		
24.c.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	State and Contractor Emergency Response Teams?		
24.d.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Government and Local Hospitals?		
25		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Have the local authorities signed that they have received a copy of the "Notification and Arrangements" and Spill Contingency Plan and is a copy of the notification letter of arrangements with local authorities on file?	40 CFR 265.37	
26		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Where State or Local authorities decline to accept such arrangements, is such refusal documented and kept on file?	40 CFR 265.37(b)	
27		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Is the TAP/180-day ASF secured to prevent unauthorized access, free of severe structural deterioration and does the structure have secondary containment capable of preventing spills into the environment?	40 CFR 265.31, USAG-HI 200-4, 5.2.a.	
28		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Are "Danger - Flammable Materials, No Smoking Within 50 Feet, Hazardous Waste Transfer and Accumulation Point (TAP)/180-day Accumulation and Storage Facility, Unauthorized Personnel Keep Out" signs posted on all visible sides?	SWCP BMP 03, 29 CFR 1910.106(d)(6)(iv), 29 CFR 1910.106(d)(7)(iii), 29 CFR 1910.106(e)(6), USAG-HI 200-4, 5.2.b.	
29		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Is there a telephone working, available and accessible?	40 CFR 265.32(b), USAG-HI 200-4, 5.2.b.(4)	
30	★	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Is there, at all times, a designated emergency coordinator for the TAP/180-day ASF that has the responsibility and authority to commit the resources needed to carry out the contingency plan?	40 CFR 265.55	

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H2. SQG Transfer and Accumulation Point (TAP) Management							
			YES	NO	N/A	Comments	Citation
31	★	Does the emergency coordinator know what responses are required in cases of fire, explosions, minor spills and major spills?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 265.55
32	★	Is the facility equipped with a fire extinguisher that is charged, accessible, seal intact and compatible for the waste being stored?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 265.32(c), USAG-HI 200-4, 5.2.b.(2)
33	★	Is there an adequate supply of water via hose or sprinkler system?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 265.32(d), USAG-HI 200-4, 5.2.b.(5)
34		Are the following emergency notification personnel and activity phone numbers posted in a visible location on the outside of the structure:					40 CFR 265.52(d), USAG-HI 200-4, 5.2.c.
34.a.	★	The TAP/180-day ASF Manager?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 265.55
34.b.		The TAP/180-day ASF Alternate?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
34.c.		Fire Department?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 265.37
34.d.		Military/DOD Police?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
34.e.		Directorate of Public Works?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
35		Are spill control equipment (spill kits)/decontamination equipment (PPE) available and compatible/sufficient for wastes stored in the facility?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 265.32(c), USAG-HI 200-4, 5.3.f.
36		Does the TAP/180-day ASF have a current diagram of the area(s) where it stores HWs and an evacuation route posted in a visible location?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 265.37(a)(1)
37	★	Does the TAP personnel have copies of MSDSs/ laboratory analyses for all HW located on-site?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		29 CFR 1910.1200
38	★	Is adequate aisle space present between drums to allow unobstructed movement for emergency response equipment and inspections?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 265.35, USAG-HI 200-4, 5.7.e.
39	★	Are HWs properly segregated (i.e. acids and bases)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 265.177(c)
40		Are SSP/TAP/180-day ASF Hazardous Waste Collection Logs maintained for containers used for the accumulation of HW?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI 200-4, 5.9.c.(2)(b)
41	★	Are all containers free of leaks rust (more than surface rust), corrosion, unserviceable bungs?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 265.171, 40 CFR 265.173
42	★	Are containers compatible with the wastes they are holding?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 265.172, USAG-HI 200-4, 5.7.g.
43	★	Are the words "Hazardous Waste" marked on container(s) holding HW?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 262.34(a)(3)

Environmental Compliance Inspection Checklist

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H2. SQG Transfer and Accumulation Point (TAP) Management								
			YES	NO	N/A	Comments	Citation	
44	★	Are all container(s) properly marked, to reflect the name of the waste stored inside?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 262.32	
45	★	Are all container(s) properly labeled?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 262.31, USAG-HI 200-4, 5.7.h.	
46	★	Are containers positioned so labels can be easily read?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
47	★	Are all containers kept closed except when adding or removing wastes or stored in a manner to prevent leakage?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 265.173(a)	
48	★	Is the accumulation start date annotated on the HW label on containers stored at the TAP/90-day ASF ?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 262.34(a)(2), USAG-HI 200-4, 5.7.a.	
49	★	If holding ignitable or reactive wastes, is the TAP/180-day ASF located 50 feet from the post property line?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 265.176	
50		Are drums used for the accumulation of flammable liquids properly grounded with the following:						29 CFR1910.106(e)(6)(ii)
50.a.	★	Is the cable constructed of stranded wire?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
50.b.	★	Is cable free of visible signs of corrosion?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
50.c.	★	Is the cable copper or carbon-steel?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			